



## Arrangements for IRPA's Support for Conferences

### “Waving the IRPA flag”

IRPA receives many requests to sponsor or otherwise support a wide range of conferences, congresses and meetings in the field of radiation protection and allied topics. This document provides the necessary framework for the prioritization of our effort and resources.

IRPA's involvement in such conferences will be considered under the following categories:

1. **IRPA International and Regional Congresses:**

IRPA's requirements for International Congresses are defined in the Constitution (Article IX) and Rules (Sections 6 and 7). The requirements for Regional Congresses are defined in the Rules (Section 8). In addition it is the intention that a formal Memorandum of Understanding will be agreed between IRPA and the host society for each International and Regional Congress.

2. **Conferences and meetings organized by IRPA's Associate Societies**

This includes conferences/meetings which have a formal endorsement by an Associate Society.

The relevant Associate Society may enter the details of such events onto the IRPA Education and Training Database. This database is a tool for publicizing such events across all of IRPA's members.

3. **Conferences and Congresses in cooperation with a relevant international organization:**

The IRPA President, in association with the Executive Officer, will seek EC agreement to support a meeting on the basis that the meeting is:

- central to IRPA's work programme and interests, or
- of great interest and value to a substantial number of IRPA members, or
- the proposal comes from an international organization of strategic interest to IRPA.

Conditions to be applied:

- a) IRPA support (e.g. as Co-organizer or Sponsor) for the meeting must be shown on all promotional and scientific material

- b) An IRPA EC member (or other representative) is nominated as Liaison, and should ideally be a member of the Scientific Programme or Organising Committees
- c) At least one free place is allocated to IRPA
- d) If any financial support is requested, then a clear budget must be provided by the organisers. Any financial support from IRPA must be agreed by the EC, and the formal agreement with the organisers should address financial clarity and control measures such as those identified in the 'Regional Congress MoU' document.

Benefits to be given:

- a) Entry onto the IRPA E&T database
- b) Announcement on the IRPA website, with link to the meeting homepage
- c) The meeting will be communicated to the Associate Societies
- d) Other publicity as agreed by the President.

#### **4. All other conferences and meetings:**

Given the number of conferences, meetings and courses around the world, IRPA could be overwhelmed with requests to publicize. Unless the conference falls into categories 1 to 3 above, our policy is not to provide support or publicity unless, on an exceptional case by case basis, and after consultation with the Executive Council, the President agrees specific support measures.

Agreed by the IRPA EC December 2014