



Terms of Reference

IRPA

Societies Admissions and Development Committee

Objective

To encourage and support radiation protection societies which have not yet done so to apply for Associate Society status in IRPA according to the rules of IRPA and to be responsible for advising the Executive Council on the merits of each such application received.

To support and encourage the development of professionalism in all Associate Societies through the identification and sharing of good practices in the operation and activities of societies, and to support collaborative working on the development of additional relevant practices and activities.

Membership

Chairman: IRPA Vice President

Members: IRPA Executive Officer

Three IRPA Executive Council members

Nominees from Associate Societies

Working Methods

- The Chairman will coordinate all contacts with potential candidate societies, and will involve the committee members and other EC members as appropriate in discussion and liaison with relevant candidates.
- Through the use of a specific Admissions Sub Group comprising of the above Executive Council members, the Committee will formally review applications for Associate Society status. The criteria it shall use in the judging of applications are set out in Annex A of the IRPA Constitution and Rules. The Committee will make formal recommendations to the Executive Council.
- The work of the committee will build on and develop the current IRPA Position Statement on 'Assistance to Associate Societies to promote excellence in the practice of radiation protection societies and to become an effective society'.
- The Committee will develop and promote a library of good practice activities through the sharing of experience across the Associate Societies, and to provide a point of contact for each identified good practice.
- The Committee will identify ways to promote the existing IRPA Guides and Codes (including Ethics and Stakeholder Engagement), and where appropriate will propose the development of additional guidance.

- The Committee will develop and promote clear statements (the 'Value Proposition') on the benefits of belonging to Associate Societies and IRPA in agreement with the EC
- The work of the Committee will be via email, internet and telephone. The Committee is not expected to meet
- Where appropriate the Committee shall recommend to the Executive Council that it may be helpful to engage with other related professional bodies and organisations. Any such cooperation would be included in the library of good practice.
- The Chairman will provide a written progress report to the IRPA Executive Council at least annually, normally one month prior to each IRPA Executive Council meeting. Interim status information should be provided on request of the IRPA Executive Officer or the IRPA president.

Approved by the IRPA President

Signed



Renate Czarwinski

Date: 24 June 2013